



**RECORD OF TRAVEL EXPENSE & CLAIM FOR REIMBURSEMENT
FISCAL 2018/2019**

Jim Lightbody

PERIOD: October 2018

EMPLOYEE PAID EXPENSES

Expense Type	Date	Information	Amount CAD
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Trip # 1000046526 - Expenses: Week of 30 September - 5 October, Vancouver / Kamloops			
Airfare	9/30/2018	Vancouver to Kamloops Roundtrip	911.66
Gas/Repairs/Insurance - No PHH	10/3/2018	For rental car	26.51
Incidental Allowance	10/3/2018		12.25
Parking, Tolls	10/3/2018	Airport	65.61
Parking, Tolls	10/3/2018	ILC Meeting	18.00
Airport mileage allowance VAN	10/3/2018		18.00
Private Accommodations	10/3/2018	Vancouver	30.00
Car Rental	10/3/2018	Budget	249.16
Dinner Allowance	10/4/2018		30.00
Incidental Allowance	10/4/2018		12.25
Parking, Tolls	10/4/2018	ILC Meeting	10.00
Parking, Tolls	10/4/2018	BCSHOF	7.50
Private Accommodations	10/4/2018	Vancouver	30.00
Mileage	10/4/2018	ILC Meeting	6.72
Breakfast Allowance	10/5/2018		10.00
Dinner Allowance	10/5/2018		30.00
Lunch Allowance	10/5/2018		15.00
SUB-TOTAL			\$ 1,482.66

Trip # 1000046871 - Expenses: Week of 7 - 12 October, Las Vegas - G2E			
Airfare	10/7/2018	Vancouver to Las Vegas Roundtrip	637.43
Meal (Receipt Required)	10/7/2018	Incidental - International Allowance	15.50
Meal (Receipt Required)	10/8/2018	Incidental - International Allowance	15.50
Meal (Receipt Required)	10/9/2018	Breakfast - International Allowance	12.50
Meal (Receipt Required)	10/9/2018	Lunch - International Allowance	18.75
Meal (Receipt Required)	10/9/2018	Incidental - International Allowance	15.50
Meal (Receipt Required)	10/10/2018	Breakfast - International Allowance	12.50
Meal (Receipt Required)	10/10/2018	Lunch - International Allowance	18.75
Meal (Receipt Required)	10/10/2018	Incidental - International Allowance	15.50
Taxi, Bus	10/10/2018		13.99
Taxi, Bus	10/10/2018		19.81
Meal (Receipt Required)	10/11/2018	Breakfast - International Allowance	12.50
Meal (Receipt Required)	10/11/2018	Incidental - International Allowance	15.50
Taxi, Bus	10/11/2018		11.93
Airfare	10/12/2018	Baggage Fee	66.83
Hotel	10/12/2018	Vdara	1,178.93
Meal (Receipt Required)	10/12/2018	Breakfast - International Allowance	12.50
Meal (Receipt Required)	10/12/2018	Lunch - International Allowance	18.75
Meal (Receipt Required)	10/12/2018	Dinner - International Allowance	37.50
Parking, Tolls	10/12/2018	Airport	84.80
Airport mileage allowance VAN	10/12/2018		18.00
Taxi, Bus	10/12/2018		36.96
SUB-TOTAL			\$ 2,289.93

Trip # 1000046873 - Expenses: Week of 15 - 19 October, Vancouver			
Breakfast Allowance	10/15/2018		10.00
Incidental Allowance	10/15/2018		12.25
Parking, Tolls	10/15/2018	Directors College	21.50
Private Accommodations	10/15/2018	Vancouver	30.00
Mileage	10/15/2018	Director's College	7.84
Incidental Allowance	10/16/2018		12.25
Parking, Tolls	10/16/2018	Directors College	24.50
Private Accommodations	10/16/2018	Vancouver	30.00
Mileage	10/16/2018	Director's College	7.84
Dinner Allowance	10/17/2018		30.00
Incidental Allowance	10/17/2018		12.25
Parking, Tolls	10/17/2018	Directors College	16.00
Private Accommodations	10/17/2018	Vancouver	30.00
Mileage	10/17/2018	Director's College	7.84
Breakfast Allowance	10/18/2018		10.00
Incidental Allowance	10/18/2018		12.25
Parking, Tolls	10/18/2018	Deloitte Mtg	17.00
Private Accommodations	10/18/2018	Vancouver	30.00
Mileage	10/18/2018	Deloitte Mtg	8.82
Breakfast Allowance	10/19/2018		10.00
Dinner Allowance	10/19/2018		30.00
Parking, Tolls	10/19/2018	Presidents Group Mtg	17.00
Mileage	10/19/2018	Presidents Group Mtg	8.82
SUB-TOTAL			\$ 396.16

Trip # 1000046872 - Expenses: Week of 22 - 26 October, Vancouver			
Breakfast Allowance	10/22/2018		10.00
Dinner Allowance	10/22/2018		30.00
Incidental Allowance	10/22/2018		12.25
Lunch Allowance	10/22/2018		15.00
Private Accommodations	10/22/2018	Vancouver	30.00
Breakfast Allowance	10/23/2018		10.00
Dinner Allowance	10/23/2018		30.00
Incidental Allowance	10/23/2018		12.25
Business Meeting	10/23/2018	w/ P. Kappel, B. Desmarais, R. Kroeker	92.93
Parking, Tolls	10/23/2018		10.00
Private Accommodations	10/23/2018	Vancouver	30.00
Mileage	10/23/2018	Parq Casino Tour	7.35
Dinner Allowance	10/24/2018		30.00
Incidental Allowance	10/24/2018		12.25
Lunch Allowance	10/24/2018		15.00
Parking, Tolls	10/24/2018	BCSHOF Mtg	12.00
Private Accommodations	10/24/2018	Vancouver	30.00
Mileage	10/24/2018	BCSHOF Mtg	8.82
Incidental Allowance	10/25/2018		12.25
Private Accommodations	10/25/2018	Vancouver	30.00
Dinner Allowance	10/26/2018		30.00
SUB-TOTAL			\$ 470.10

Trip # 1000046869 - Expenses: Week of 27 October - 2 November, Vancouver / Kamloops			
Airfare	10/27/2018	Vancouver to Kamloops Roundtrip	840.26
Mileage	10/27/2018	Vancouver to Kamloops	169.54
Dinner Allowance	10/31/2018		30.00
Incidental Allowance	10/31/2018		12.25
Lunch Allowance	10/31/2018		15.00
Private Accommodations	10/31/2018	Vancouver	30.00
Mileage	10/31/2018	Kamloops to Vancouver	169.54
Breakfast Allowance	11/1/2018		10.00
Incidental Allowance	11/1/2018		12.25
Lunch Allowance	11/1/2018		15.00
Parking, Tolls	11/1/2018	KPMG Event	31.00
Private Accommodations	11/1/2018	Vancouver	30.00
Mileage	11/1/2018	KPMG Event	8.82
Breakfast Allowance	11/2/2018		10.00
Dinner Allowance	11/2/2018		30.00
Lunch Allowance	11/2/2018		15.00
s 22		SUB-TOTAL	\$ 1,428.66

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Jim Lightbody

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Receipts Verified

Amanda Hobson, CFO

Peter Kappel, Board Chair



RECORD OF TRAVEL EXPENSE & CLAIM FOR REIMBURSEMENT
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PERIOD: November 2018

EMPLOYEE PAID EXPENSES

Expense Type	Date	Information	Amount CAD
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Trip # 1000047021 - Expenses: Week of 4 - 9 November, Vancouver / Kamloops

Airfare	11/4/2018	Vancouver to Kamloops Roundtrip	1,072.31
Dinner Allowance	11/7/2018		30.00
Gas/Repairs/Insurance - No PHH	11/7/2018		22.50
Incidental Allowance	11/7/2018		12.25
Parking, Tolls	11/7/2018	Airport	65.61
Parking, Tolls	11/7/2018	Lottery Town Hall	6.00
Airport mileage allowance VAN	11/7/2018		18.00
Private Accommodations	11/7/2018	Vancouver	30.00
Car Rental	11/7/2018	Budget	242.78
Mileage	11/7/2018	Lottery Town Hall	9.80
Breakfast Allowance	11/8/2018		10.00
Dinner Allowance	11/8/2018	Vancouver	30.00
Incidental Allowance	11/8/2018		12.25
Lunch Allowance	11/8/2018		15.00
Private Accommodations	11/8/2018	Vancouver	30.00
Breakfast Allowance	11/9/2018		10.00
Dinner Allowance	11/9/2018		30.00
Lunch Allowance	11/9/2018		15.00
SUB-TOTAL			\$ 1,661.50

Trip # 1000047004 - Expenses: FUTURE AIRFARE - ILC Mtg & IGT Customer Advisory Board

Airfare	11/10/2018	Vancouver to Toronto/Orlando Roundtrip	1,146.13
SUB-TOTAL			\$ 1,146.13

Trip # 1000047022 - Expenses: Week of 12 - 16 November, Vancouver

Breakfast Allowance	11/13/2018		10.00
Dinner Allowance	11/13/2018		30.00
Incidental Allowance	11/13/2018		12.25
Lunch Allowance	11/13/2018		15.00
Private Accommodations	11/13/2018	Vancouver	30.00
Mileage	11/13/2018	AEQ Meeting	7.35
Breakfast Allowance	11/14/2018		10.00
Dinner Allowance	11/14/2018		30.00
Incidental Allowance	11/14/2018		12.25
Lunch Allowance	11/14/2018		15.00
Private Accommodations	11/14/2018	Vancouver	30.00
Breakfast Allowance	11/15/2018		10.00
Dinner Allowance	11/15/2018		30.00
Incidental Allowance	11/15/2018		12.25
Private Accommodations	11/15/2018	Vancouver	30.00
Breakfast Allowance	11/16/2018		10.00
Dinner Allowance	11/16/2018		30.00
Lunch Allowance	11/16/2018		15.00
SUB-TOTAL			\$ 339.10

Trip # 1000047187 - Expenses: 17 - 22 November, Buenos Aires, Argentina - WLA Conf.			
Breakfast Allowance	11/17/2018		10.00
Meal (Receipt Required)	11/17/2018	International Lunch Allowance	18.75
Meal (Receipt Required)	11/17/2018	International Dinner Allowance	37.50
Meal (Receipt Required)	11/17/2018	International Incidental	15.50
Meal (Receipt Required)	11/18/2018	International Breakfast Allowance	12.50
Meal (Receipt Required)	11/18/2018	International Lunch Allowance	18.75
Meal (Receipt Required)	11/18/2018	International Incidental	15.50
Meal (Receipt Required)	11/19/2018	International Breakfast Allowance	12.50
Meal (Receipt Required)	11/19/2018	International Lunch Allowance	18.75
Meal (Receipt Required)	11/19/2018	International Incidental	15.50
Meal (Receipt Required)	11/20/2018	International Breakfast Allowance	12.50
Meal (Receipt Required)	11/20/2018	International Lunch Allowance	18.75
Meal (Receipt Required)	11/20/2018	International Incidental	15.50
Meal (Receipt Required)	11/21/2018	International Breakfast Allowance	12.50
Meal (Receipt Required)	11/21/2018	International Lunch Allowance	18.75
Meal (Receipt Required)	11/21/2018	International Incidental	15.50
Dinner Allowance	11/22/2018		30.00
Hotel	11/22/2018	Hilton	3,213.53
Incidental Allowance	11/22/2018		12.25
Lunch Allowance	11/22/2018		15.00
Meal (Receipt Required)	11/22/2018	International Breakfast Allowance	12.50
Parking, Tolls	11/22/2018	Airport	84.80
Airport mileage allowance VAN	11/22/2018		18.00
Private Accommodations	11/22/2018	Vancouver	30.00
SUB-TOTAL			\$ 3,684.83

Trip # 1000047357 - Expenses: 23 November, Vancouver			
Breakfast Allowance	11/23/2018		10.00
Dinner Allowance	11/23/2018		30.00
Lunch Allowance	11/23/2018		15.00
Parking, Tolls	11/23/2018	Mtg w/ F. Geier	13.00
Parking, Tolls	11/23/2018	AEQ Mtg (missed on trip #47022)	23.00
Taxi, Bus	11/23/2018	WLA Conf (missed on trip #47187)	59.53
SUB-TOTAL			\$ 150.53

Trip # 1000047360 - Expenses: Week of 26 November - 1 December, Vancouver/Orlando			
Breakfast Allowance	11/26/2018		10.00
Dinner Allowance	11/26/2018		30.00
Incidental Allowance	11/26/2018		12.25
Lunch Allowance	11/26/2018		15.00
Private Accommodations	11/26/2018	Vancouver	30.00
Breakfast Allowance	11/27/2018		10.00
Taxi, Bus	11/28/2018	Airport to Hotel	72.72
Parking, Tolls	12/1/2018	Airport	84.80
Airport mileage allowance VAN	12/1/2018		18.00
SUB-TOTAL			\$ 282.77

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Jim Lightbody

Receipts Verified

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Amanda Hobson, CFO

Peter Kappel, Board Chair



RECORD OF TRAVEL EXPENSE & CLAIM FOR REIMBURSEMENT
FISCAL 2018/2019

Jim Lightbody

PERIOD: December 2018

EMPLOYEE PAID EXPENSES

Expense Type	Date	Information	Amount CAD
Trip # 1000047362 - Expenses: 3 - 7 December, Vancouver / Kamloops			
Breakfast Allowance	12/3/2018		10.00
Lunch Allowance	12/3/2018		15.00
Dinner Allowance	12/3/2018		30.00
Private Accommodations	12/3/2018	Vancouver	30.00
Incidental Allowance	12/3/2018		12.25
Breakfast Allowance	12/4/2018		10.00
Dinner Allowance	12/4/2018		30.00
Private Accommodations	12/4/2018	Vancouver	30.00
Incidental Allowance	12/4/2018		12.25
Mileage	12/4/2018	Board of Trade Event, Vancouver	7.84
Breakfast Allowance	12/5/2018		10.00
Private Accommodations	12/5/2018	Vancouver	30.00
Incidental Allowance	12/5/2018		12.25
Parking, Tolls	12/5/2018	SLT Mtg, Fairmont YVR	43.75
Dinner Allowance	12/6/2018		30.00
Airfare	12/6/2018	Vancouver to Kamloops Roundtrip	868.61
Car Rental	12/7/2018	Budget	80.93
Parking, Tolls	12/7/2018	Airport	44.09
Airport mileage allowance VAN	12/7/2018		18.00
Hotel	12/7/2018	Sutton Place	192.63
Parking, Tolls	12/7/2018	Sutton Place	45.00
SUB-TOTAL			\$ 1,562.60

Trip # 1000047576 - Expenses: 10 - 14 December, Vancouver / Victoria / Kamloops			
Breakfast Allowance	12/10/2018		10.00
Lunch Allowance	12/10/2018		15.00
Private Accommodations	12/10/2018	Vancouver	30.00
Incidental Allowance	12/10/2018		12.25
Parking, Tolls	12/10/2018	Deloitte Event, Market Restaurant	29.50
Mileage	12/10/2018	Deloitte Event, Market Restaurant	7.84
Breakfast Allowance	12/11/2018		10.00
Lunch Allowance	12/11/2018		15.00
Private Accommodations	12/11/2018	Vancouver	30.00
Incidental Allowance	12/11/2018		12.25
Parking, Tolls	12/11/2018	BOD/Exec Dinner, Brix & Mortar	14.77
Mileage	12/11/2018	BOD/Exec Dinner, Brix & Mortar	7.84
Dinner Allowance	12/12/2018		30.00
Airfare	12/12/2018	Vancouver to Victoria Roundtrip	478.01
Hotel	12/12/2018	Magnolia, Victoria	139.43
Incidental Allowance	12/12/2018		12.25
Parking, Tolls	12/12/2018	Magnolia, Victoria	31.50
Breakfast Allowance	12/13/2018		10.00
Lunch Allowance	12/13/2018		15.00
Car Rental	12/13/2018	Budget	67.75
Gas/Repairs/Insurance - No PHH	12/13/2018	For rental car	4.00
Parking, Tolls	12/13/2018	Airport	34.00
Airport mileage allowance VAN	12/13/2018		18.00
Dinner Allowance	12/13/2018		30.00
Airfare	12/13/2018	Vancouver to Kamloops Roundtrip	183.75
SUB-TOTAL			\$ 1,248.14

Trip # 1000047577 - Expenses: 17 - 21 December, Vancouver / Kamloops			
Parking, Tolls	12/18/2018	Kamloops	1.25
Car Rental	12/19/2018	Budget	634.70
Gas/Repairs/Insurance - No PHH	12/19/2018	For rental car	39.00
Parking, Tolls	12/19/2018	Airport	84.80
Airport mileage allowance VAN	12/19/2018		18.00
Private Accommodations	12/19/2018	Vancouver	30.00
Incidental Allowance	12/19/2018		12.25
Dinner Allowance	12/20/2018		30.00
Private Accommodations	12/20/2018	Vancouver	30.00
Incidental Allowance	12/20/2018		12.25
Breakfast Allowance	12/21/2018		10.00
Lunch Allowance	12/21/2018		15.00
Dinner Allowance	12/21/2018		30.00
SUB-TOTAL			\$ 947.25

Trip # 1000047573 - Expenses: 24 December - 4 January, Vancouver			
Parking, Tolls	12/26/2018	Attend World Jrs (BCLC sponsored)	29.00
Mileage	12/26/2018	World Jrs	45.57
Parking, Tolls	12/29/2018	Attend World Jrs (BCLC sponsored)	29.00
Mileage	12/29/2018	World Jrs	45.57
Parking, Tolls	12/31/2018	Attend World Jrs (BCLC sponsored)	29.00
Mileage	12/31/2018	World Jrs	45.57
Parking, Tolls	1/5/2019	Attend World Jrs (BCLC sponsored)	29.00
Mileage	1/5/2018	World Jrs	51.15
s 22	SUB-TOTAL		\$ 303.86

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s 22 Receipts Verified

Amanda Hobson, CFO

Peter Kappel, Board Chair