



RECORD OF TRAVEL EXPENSE & CLAIM FOR REIMBURSEMENT
FISCAL 2019/2020

Jim Lightbody

PERIOD: July 2019

EMPLOYEE PAID EXPENSES

Expense Type	Date	Information	Amount CAD
Trip # 1000049781 - Expenses: 1 - 5 July, Vancouver			
Breakfast Allowance	7/2/2019		10.00
Dinner Allowance	7/2/2019		30.00
Incidental Allowance	7/2/2019		12.25
Lunch Allowance	7/2/2019		15.00
Private Accommodations	7/2/2019	Vancouver	30.00
Breakfast Allowance	7/3/2019		10.00
Dinner Allowance	7/3/2019		30.00
Incidental Allowance	7/3/2019		12.25
Lunch Allowance	7/3/2019		15.00
Private Accommodations	7/3/2019	Vancouver	30.00
Breakfast Allowance	7/4/2019		10.00
Dinner Allowance	7/4/2019		30.00
Incidental Allowance	7/4/2019		12.25
Lunch Allowance	7/4/2019		15.00
Private Accommodations	7/4/2019	Vancouver	30.00
Breakfast Allowance	7/5/2019		10.00
Dinner Allowance	7/5/2019		30.00
Lunch Allowance	7/5/2019		15.00
SUB-TOTAL			\$ 346.75

Trip # 1000049782 - Expenses: 8 - 12 July, Vancouver / Kamloops			
Breakfast Allowance	7/8/2019		10.00
Dinner Allowance	7/8/2019		30.00
Incidental Allowance	7/8/2019		12.25
Private Accommodations	7/8/2019	Vancouver	30.00
Breakfast Allowance	7/9/2019		10.00
Dinner Allowance	7/9/2019		30.00
Dinner Allowance	7/9/2019		30.00
Gas/Repairs/Insurance - No PHH	7/9/2019	For rental car	107.25
Incidental Allowance	7/9/2019		12.25
Lunch Allowance	7/9/2019		15.00
Business Meeting	7/9/2019	w/ s 22 BCLC	12.95
Private Accommodations	7/9/2019	Vancouver	30.00
Car Rental	7/9/2019	Enterprise	852.97
Breakfast Allowance	7/10/2019		10.00
Dinner Allowance	7/10/2019		30.00
Incidental Allowance	7/10/2019		12.25
Lunch Allowance	7/10/2019		15.00
Private Accommodations	7/10/2019	Vancouver	30.00
SUB-TOTAL			\$ 1,279.92

Trip # 1000050114 - Expenses: 15 - 19 July, Vancouver			
Breakfast Allowance	7/15/2019		10.00
Dinner Allowance	7/15/2019		30.00
Incidental Allowance	7/15/2019		12.25
Lunch Allowance	7/15/2019		15.00
Private Accommodations	7/15/2019	Vancouver	30.00
Breakfast Allowance	7/16/2019		10.00
Dinner Allowance	7/16/2019		30.00
Incidental Allowance	7/16/2019		12.25
Lunch Allowance	7/16/2019		15.00
Private Accommodations	7/16/2019	Vancouver	30.00
Breakfast Allowance	7/17/2019		10.00
Dinner Allowance	7/17/2019		30.00
Incidental Allowance	7/17/2019		12.25
Lunch Allowance	7/17/2019		15.00
Private Accommodations	7/17/2019	Vancouver	30.00
Breakfast Allowance	7/18/2019		10.00
Dinner Allowance	7/18/2019		30.00
Incidental Allowance	7/18/2019		12.25
Lunch Allowance	7/18/2019		15.00
Private Accommodations	7/18/2019	Vancouver	30.00
Breakfast Allowance	7/19/2019		10.00
Dinner Allowance	7/19/2019		30.00
Business Meeting	7/19/2019	w/s 22 Former BCLC employee	24.45
SUB-TOTAL			\$ 453.45

Trip # 1000050115 - Expenses: 22 - 26 July, Vancouver / Kamloops			
Breakfast Allowance	7/22/2019		10.00
Dinner Allowance	7/22/2019		30.00
Incidental Allowance	7/22/2019		12.25
Lunch Allowance	7/22/2019		15.00
Private Accommodations	7/22/2019	Vancouver	30.00
Airfare	7/23/2019	Vancouver to Kamloops	620.03
Breakfast Allowance	7/23/2019		10.00
Gas/Repairs/Insurance - No PHH	7/26/2019	For rental car	47.00
Car Rental	7/26/2019	Budget	557.68
SUB-TOTAL			\$ 1,331.96

Trip # 1000050116 - Expenses: 29 July - 2 August, Vancouver / Kamloops			
Breakfast Allowance	7/29/2019		10.00
Gas/Repairs/Insurance - No PHH	7/29/2019	For rental car	65.01
Lunch Allowance	7/29/2019		15.00
Dinner Allowance	7/31/2019		30.00
Gas/Repairs/Insurance - No PHH	7/31/2019	For rental car	43.35
Incidental Allowance	7/31/2019		12.25
Private Accommodations	7/31/2019	Vancouver	30.00
Car Rental	7/31/2019	Enterprise	517.46
Breakfast Allowance	8/1/2019		10.00
Dinner Allowance	8/1/2019		30.00
Incidental Allowance	8/1/2019		12.25
Lunch Allowance	8/1/2019		15.00
Private Accommodations	8/1/2019	Vancouver	30.00
Breakfast Allowance	8/2/2019		10.00
Dinner Allowance	8/2/2019		30.00
Lunch Allowance	8/2/2019		15.00
SUB-TOTAL			\$ 875.32

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s 22 Receipts Verified

Tom Kay, CFO s 22

Peter Kappel, Board Chair



RECORD OF TRAVEL EXPENSE & CLAIM FOR REIMBURSEMENT
FISCAL 2019/2020

Jim Lightbody

PERIOD: August 2019

EMPLOYEE PAID EXPENSES

Expense Type	Date	Information	Amount CAD
Trip # 1000050113 - Expenses: 5 - 9 August, Vancouver			
Breakfast Allowance	8/6/2019		10.00
Dinner Allowance	8/6/2019		30.00
Incidental Allowance	8/6/2019		12.25
Lunch Allowance	8/6/2019		15.00
Private Accommodations	8/6/2019	Vancouver	30.00
Breakfast Allowance	8/7/2019		10.00
Dinner Allowance	8/7/2019		30.00
Incidental Allowance	8/7/2019		12.25
Lunch Allowance	8/7/2019		15.00
Private Accommodations	8/7/2019	Vancouver	30.00
Breakfast Allowance	8/8/2019		10.00
Dinner Allowance	8/8/2019		30.00
Incidental Allowance	8/8/2019		12.25
Lunch Allowance	8/8/2019		15.00
Parking, Tolls	8/8/2019	Meeting w/s 14	15.62
Private Accommodations	8/8/2019	Vancouver	30.00
Mileage	8/8/2019	BCLC to s 14 Office Roundtrip	9.28
Breakfast Allowance	8/9/2019		10.00
Dinner Allowance	8/9/2019		30.00
Lunch Allowance	8/9/2019		15.00
SUB-TOTAL			\$ 371.65

Trip # 1000050372 - Expenses: 12 - 16 August, Vancouver			
Breakfast Allowance	8/12/2019		10.00
Dinner Allowance	8/12/2019		30.00
Incidental Allowance	8/12/2019		12.25
Lunch Allowance	8/12/2019		15.00
Private Accommodations	8/12/2019	Vancouver	30.00
Breakfast Allowance	8/13/2019		10.00
Dinner Allowance	8/13/2019		30.00
Incidental Allowance	8/13/2019		12.25
Lunch Allowance	8/13/2019		15.00
Private Accommodations	8/13/2019	Vancouver	30.00
Breakfast Allowance	8/14/2019		10.00
Dinner Allowance	8/14/2019		30.00
Incidental Allowance	8/14/2019		12.25
Lunch Allowance	8/14/2019		15.00
Private Accommodations	8/14/2019	Vancouver	30.00
Breakfast Allowance	8/15/2019		10.00
Dinner Allowance	8/15/2019		30.00
Incidental Allowance	8/15/2019		12.25
Lunch Allowance	8/15/2019		15.00
Private Accommodations	8/15/2019	Vancouver	30.00
Breakfast Allowance	8/16/2019		10.00
Dinner Allowance	8/16/2019		30.00
Lunch Allowance	8/16/2019		15.00
SUB-TOTAL			\$ 444.00

Trip # 1000050373 - Expenses: 19 - 23 August, Vancouver			
Breakfast Allowance	8/19/2019		10.00
Dinner Allowance	8/19/2019		30.00
Incidental Allowance	8/19/2019		12.25
Lunch Allowance	8/19/2019		15.00
Private Accommodations	8/19/2019	Vancouver	30.00
Breakfast Allowance	8/20/2019		10.00
Dinner Allowance	8/20/2019		30.00
Incidental Allowance	8/20/2019		12.25
Lunch Allowance	8/20/2019		15.00
Private Accommodations	8/20/2019	Vancouver	30.00
Breakfast Allowance	8/21/2019		10.00
Dinner Allowance	8/21/2019		30.00
Incidental Allowance	8/21/2019		12.25
Lunch Allowance	8/21/2019		15.00
Private Accommodations	8/21/2019	Vancouver	30.00
SUB-TOTAL			\$ 291.75

Trip # 1000050374 - Expenses: 26 - 30 August, Vancouver / Kamloops			
Breakfast Allowance	8/26/2019		10.00
Gas/Repairs/Insurance - No PHH	8/26/2019	For rental car	85.50
Car Rental	8/26/2019	Enterprise	477.15
Airfare	8/27/2019	Kamloops to Vancouver Roundtrip	761.51
Dinner Allowance	8/27/2019		30.00
Incidental Allowance	8/27/2019		12.25
Private Accommodations	8/27/2019	Vancouver	30.00
Breakfast Allowance	8/28/2019		10.00
Lunch Allowance	8/28/2019		15.00
Parking, Tolls	8/28/2019	Airport	20.00
Gas/Repairs/Insurance - No PHH	8/30/2019	For rental car	73.15
Gas/Repairs/Insurance - No PHH	8/30/2019	For rental car	21.75
s 22	SUB-TOTAL		\$ 1,546.31

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 Receipts Verified
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Tom Kay, CFO

 Peter Kappel, Board Chair



RECORD OF TRAVEL EXPENSE & CLAIM FOR REIMBURSEMENT
FISCAL 2019/2020

Jim Lightbody

PERIOD: September 2019

EMPLOYEE PAID EXPENSES

Expense Type	Date	Information	Amount CAD
Trip # 1000050375 - Expenses: 2 - 6 September, Vancouver			
Breakfast Allowance	9/3/2019		10.00
Dinner Allowance	9/3/2019		30.00
Incidental Allowance	9/3/2019		12.25
Lunch Allowance	9/3/2019		15.00
Private Accommodations	9/3/2019	Vancouver	30.00
Breakfast Allowance	9/4/2019		10.00
Dinner Allowance	9/4/2019		30.00
Incidental Allowance	9/4/2019		12.25
Lunch Allowance	9/4/2019		15.00
Parking, Tolls	9/4/2019	CFO Interviews	32.00
Private Accommodations	9/4/2019	Vancouver	30.00
Mileage	9/4/2019	BCLC to PFM Office Roundtrip	9.28
Breakfast Allowance	9/5/2019		10.00
Dinner Allowance	9/5/2019		30.00
Incidental Allowance	9/5/2019		12.25
Lunch Allowance	9/5/2019		15.00
Private Accommodations	9/5/2019	Vancouver	30.00
Breakfast Allowance	9/6/2019		10.00
Dinner Allowance	9/6/2019		30.00
Lunch Allowance	9/6/2019		15.00
SUB-TOTAL			\$ 388.03

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Tom Kay, CFO

Receipts Verified

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Peter Kappel, Board Chair