



RECORD OF TRAVEL EXPENSE & CLAIM FOR REIMBURSEMENT
FISCAL 2021/2022

Lynda Cavanaugh

FROM: October 2021

EMPLOYEE PAID EXPENSES

Expense Type	Date	Information	Amount CAD
Trip # 1000054461 - All Staff Townhall & Business Mtgs - Vancouver			
Airfare	2021-10-04	Air Canada (Victoria - Van Return)	847.61
Airfare	2021-10-04	Refund (return flight time change)	-25.20
Lunch Allowance	2021-10-04		15.00
Dinner Allowance	2021-10-04		30.00
Incidental Allowance	2021-10-04		12.25
Taxi	2021-10-04	YVR to BCLC Office	42.08
Taxi	2021-10-04	BCLC Office to Hotel	25.25
Lunch Allowance	2021-10-05		15.00
Dinner Allowance	2021-10-05		30.00
Incidental Allowance	2021-10-05		12.25
Lunch Allowance	2021-10-06		15.00
Dinner Allowance	2021-10-06		30.00
Incidental Allowance	2021-10-06		12.25
Lunch Allowance	2021-10-07		15.00
Dinner Allowance	2021-10-07		30.00
Incidental Allowance	2021-10-07		12.25
Hotel	2021-10-08	Residence Inn by Marriott (4 nights)	794.32
Lunch Allowance	2021-10-08		15.00
Taxi	2021-10-08	Hotel to BCLC Office	25.82
Taxi	2021-10-08	BCLC Office to Airport	43.75
Parking	2021-10-08	Parking at Victoria Airport	80.00
SUB-TOTAL			\$ 2,077.63

Trip # 1000054550 - Minister Mtg & Mtgs w/Staff - Kamloops			
Taxi	2021-10-11	Home to Victoria Airport	14.40
Airfare	2021-10-11	Pacific Coastal Airlines	917.35
Taxi	2021-10-11	Kamloops Airport to Hotel	30.47
Lunch Allowance	2021-10-11		15.00
Dinner Allowance	2021-10-11		30.00
Incidental Allowance	2021-10-11		12.25
Breakfast Allowance	2021-10-12		10.00
Lunch Allowance	2021-10-12		15.00
Dinner Allowance	2021-10-12		30.00
Incidental Allowance	2021-10-12		12.25
Breakfast Allowance	2021-10-13		10.00
Lunch Allowance	2021-10-13		15.00
Dinner Allowance	2021-10-13		30.00
Incidental Allowance	2021-10-13		12.25
Breakfast Allowance	2021-10-14		10.00
Lunch Allowance	2021-10-14		15.00
Dinner Allowance	2021-10-14		30.00
Incidental Allowance	2021-10-14		12.25
Breakfast Allowance	2021-10-15		10.00
Lunch Allowance	2021-10-15		15.00
Dinner Allowance	2021-10-15		30.00
Hotel	2021-10-15	Delta Hotel, Kamloops (4 nights)	510.40
Taxi	2021-10-15	Office to Kamloops Airport	33.33
Taxi	2021-10-15	Victoria Airport to Home	17.71
SUB-TOTAL			\$ 1,837.66

Trip # 1000054552 - BOD Committee Mtgs - Vancouver			
Mileage	2021-10-19	Home to Ferry in Vic	4.13
Mileage	2021-10-19	Ferry in Van to Hotel	23.01
Ferry	2021-10-19	Victoria to Vancouver	75.70
Dinner Allowance	2021-10-19		30.00
Incidental Allowance	2021-10-19		12.25
Mileage	2021-10-20	Hotel to Office	5.31
Mileage	2021-10-20	Office to Hotel	5.31
Breakfast Allowance	2021-10-20		10.00
Lunch Allowance	2021-10-20		15.00
Incidental Allowance	2021-10-20		12.25
Mileage	2021-10-21	Hotel to Office	5.31
Mileage	2021-10-21	Office to Ferry in Van	20.65
Mileage	2021-10-21	Ferry in Vic to Home	3.54
Breakfast Allowance	2021-10-21		10.00
Lunch Allowance	2021-10-21		15.00
Dinner Allowance	2021-10-21		30.00
Hotel	2021-10-21		399.76
Parking	2021-10-21		64.48
Ferry	2021-10-21	Vancouver to Victoria	93.70
SUB-TOTAL			\$ 835.40

Trip # 1000054558 - BOD Mtg / Staff Mtgs - Vancouver			
Airfare	2021-10-25	Helijet - Victoria to Vancouver	219.00
Taxi	2021-10-25	Helijet to Hotel	12.85
Dinner Allowance	2021-10-25		30.00
Incidental Allowance	2021-10-25		12.25
Mileage	2021-10-25	Home to Helijet	17.70
Taxi	2021-10-26	Office to Hotel	29.45
Breakfast Allowance	2021-10-26		10.00
Dinner Allowance	2021-10-26		30.00
Incidental Allowance	2021-10-26		12.25
Breakfast Allowance	2021-10-27		10.00
Lunch Allowance	2021-10-27		15.00
Dinner Allowance	2021-10-27		30.00
Incidental Allowance	2021-10-27		12.25
Hotel	2021-10-28	Residence Inn by Marriott (3 nights)	595.74
Breakfast Allowance	2021-10-28		10.00
Lunch Allowance	2021-10-28		15.00
Taxi	2021-10-28	Office to Helijet	24.25
Airfare	2021-10-28	Helijet - Vancouver to Victoria	375.00
Mileage	2021-10-28	Helijet to Home	17.70
SUB-TOTAL			\$ 1,478.44

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Greg Moore, Board Chair
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RECORD OF TRAVEL EXPENSE & CLAIM FOR REIMBURSEMENT
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Lynda Cavanaugh

FROM: November 2021

EMPLOYEE PAID EXPENSES

Expense Type	Date	Information	Amount CAD
Trip # 1000054708 - Executive Mtgs			
Mileage	2021-11-22	Home to Ferry	4.13
Ferry	2021-11-22	Victoria to Vancouver	86.70
Mileage	2021-11-22	Ferry in Van to Hotel	23.01
Dinner Allowance	2021-11-22		30.00
Incidental Allowance	2021-11-22		12.25
Mileage	2021-11-23	Hotel to Office	5.31
Lunch Allowance	2021-11-23		15.00
Dinner Allowance	2021-11-23		30.00
Incidental Allowance	2021-11-23		12.25
Mileage	2021-11-23	Office to Hotel	5.31
Mileage	2021-11-24	Hotel to Office	5.31
Breakfast Allowance	2021-11-24		10.00
Lunch Allowance	2021-11-24		15.00
Incidental Allowance	2021-11-24		12.25
Mileage	2021-11-24	Office to Hotel	5.31
Mileage	2021-11-25	Hotel to RiverRock Casino	7.08
Breakfast Allowance	2021-11-25		10.00
Incidental Allowance	2021-11-25		12.25
Mileage	2021-11-25	RiverRock Casino to Hotel	7.08
Mileage	2021-11-26	Hotel to Office	5.31
Lunch Allowance	2021-11-26		15.00
Hotel	2021-11-26	Residence Inn by Marriott	730.48
Parking	2021-11-26		104.00
Mileage	2021-11-26	Office to Ferry in Van	20.65
Ferry	2021-11-26	Vancouver to Victoria	86.70
Mileage	2021-11-26	Ferry in Vic to Home	3.54
SUB-TOTAL			\$ 1,273.92

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Greg Moore, Board Chair
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RECORD OF TRAVEL EXPENSE & CLAIM FOR REIMBURSEMENT
FISCAL 2021/2022

Lynda Cavanaugh

FROM: December 2021

EMPLOYEE PAID EXPENSES

Expense Type	Date	Information	Amount CAD
Trip # 1000054738 - ILC & BOD Mtgs			
Lunch Allowance	2021-11-29		15.00
Dinner Allowance	2021-11-29		30.00
Incidental Allowance	2021-11-29		12.25
Breakfast Allowance	2021-11-30		10.00
Lunch Allowance	2021-11-30		15.00
Incidental Allowance	2021-11-30		12.25
Lunch Allowance	2021-12-01		15.00
Dinner Allowance	2021-12-01		30.00
Incidental Allowance	2021-12-01		12.25
Taxi	2021-12-01	Taxi from YVR to Hotel in Van	35.00
Taxi	2021-12-02	Taxi from Hotel to Office	17.73
Dinner Allowance	2021-12-02		30.00
Incidental Allowance	2021-12-02		12.25
Taxi	2021-12-02	Taxi from Office to Hotel	28.45
Taxi	2021-12-03	Taxi from Hotel to Film Studio	15.35
Lunch Allowance	2021-12-03		15.00
Hotel	2021-12-03	Residence Inn by Marriott	350.16
Taxi	2021-12-03	Taxi from Office to YVR	32.82
Taxi	2021-12-03	Taxi from YYJ to Home	17.90
SUB-TOTAL			\$ 706.41

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