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RECORD OF TRAVEL EXPENSE & CLAIM FOR REIMBURSEMENT
FISCAL 2022/2023

Lynda Cavanaugh
July 2022

EMPLOYEE PAID EXPENSES

Expense Type	Date	Information	Amount CAD
Trip # 1000056364 - Exec Mtgs, Vancouver			
Dinner Allowance	2022-07-12		30.00
Ferries	2022-07-12	Victoria to Vancouver Roundtrip	186.50
Incidental Allowance	2022-07-12		12.25
Lunch Allowance	2022-07-12		15.00
Breakfast Allowance	2022-07-13		10.00
Dinner Allowance	2022-07-13		30.00
Incidental Allowance	2022-07-13		12.25
Breakfast Allowance	2022-07-14		10.00
Hotel	2022-07-14	Fairmont	608.66
Lunch Allowance	2022-07-14		15.00
Parking, Tolls	2022-07-14	Hotel	71.95
Mileage	2022-07-14	Trip Total - 100 kms	61.00
		SUB-TOTAL	**$ 1,062.61**

Expense Type	Date	Information	Amount CAD
Trip # 1000056370 - BOD Mtgs, Vancouver			
Dinner Allowance	2022-07-18		30.00
Ferries	2022-07-18	Victoria to Vancouver Roundtrip	193.70
Incidental Allowance	2022-07-18		12.25
Lunch Allowance	2022-07-18		15.00
Breakfast Allowance	2022-07-19		10.00
Dinner Allowance	2022-07-19		30.00
Incidental Allowance	2022-07-19		12.25
Lunch Allowance	2022-07-19		15.00
Breakfast Allowance	2022-07-20		10.00
Dinner Allowance	2022-07-20		30.00
Incidental Allowance	2022-07-20		12.25
Breakfast Allowance	2022-07-21		10.00
Dinner Allowance	2022-07-21		30.00
Hotel	2022-07-21	Delta	1,159.71
Parking, Tolls	2022-07-21	Hotel	129.00
Mileage	2022-07-21	Trip Total - 129 kms	78.69
		SUB-TOTAL	**$ 1,777.85**

Trip # 1000056475 - BOD Mtgs, Kamloops			
Breakfast Allowance	2022-07-25		10.00
Dinner Allowance	2022-07-25		30.00
Ferries	2022-07-25	Victoria to Vancouver Roundtrip	175.75
Incidental Allowance	2022-07-25		12.25
Lunch Allowance	2022-07-25		15.00
Breakfast Allowance	2022-07-26		10.00
Dinner Allowance	2022-07-26		30.00
Incidental Allowance	2022-07-26		12.25
Lunch Allowance	2022-07-26		15.00
Breakfast Allowance	2022-07-27		10.00
Dinner Allowance	2022-07-27		30.00
Incidental Allowance	2022-07-27		12.25
Lunch Allowance	2022-07-27		15.00
Breakfast Allowance	2022-07-28		10.00
Dinner Allowance	2022-07-28		30.00
Hotel	2022-07-28	Delta	657.72
Mileage	2022-07-28	Trip Total - 744 kms	453.84
		SUB-TOTAL	$ 1,529.06

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Greg Moore, Board Chair
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RECORD OF TRAVEL EXPENSE & CLAIM FOR REIMBURSEMENT
FISCAL 2022/2023

Lynda Cavanaugh

August 2022

EMPLOYEE PAID EXPENSES

Expense Type	Date	Information	Amount CAD
Last Day at BCLC			
Airfare	2022-08-22	Victoria to Vancouver	397.03
Taxi	2022-08-22	Airport to Office	36.00
Lunch Allowance	2022-08-22		15.00
Hotel	2022-08-23	Sheraton	392.45
Taxi	2022-08-23	Hotel to Airport	38.00
		SUB-TOTAL	$ 878.48

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RECORD OF TRAVEL EXPENSE & CLAIM FOR REIMBURSEMENT
FISCAL 2022/2023

Pat Davis

FROM: August 2022

EMPLOYEE PAID EXPENSES

Expense Type	Date	Information	Amount CAD
Trip # 1000056712 - Meetings, Vancouver			
Airfare	2022-08-21	Kamloops to Vancouver	579.73
Dinner Allowance	2022-08-21		30.00
Incidental Allowance	2022-08-21		12.25
Taxi, Bus	2022-08-21	Airport to Hotel	45.60
Breakfast Allowance	2022-08-22		10.00
Incidental Allowance	2022-08-22		12.25
Lunch Allowance	2022-08-22		15.00
Breakfast Allowance	2022-08-23		10.00
Incidental Allowance	2022-08-23		12.25
Lunch Allowance	2022-08-23		15.00
Taxi, Bus	2022-08-23	Hotel to Office	26.40
Breakfast Allowance	2022-08-24		10.00
Dinner Allowance	2022-08-24		30.00
Incidental Allowance	2022-08-24		12.25
Lunch Allowance	2022-08-24		15.00
Taxi, Bus	2022-08-24	Hotel to Office	26.40
Breakfast Allowance	2022-08-25		10.00
Incidental Allowance	2022-08-25		12.25
Lunch Allowance	2022-08-25		15.00
Breakfast Allowance	2022-08-26		10.00
Hotel	2022-08-26		1,169.15
Parking, Tolls	2022-08-26	Hotel	100.00
		SUB-TOTAL	**$ 2,178.53**

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Greg Moore, Board Chair
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RECORD OF TRAVEL EXPENSE & CLAIM FOR REIMBURSEMENT
FISCAL 2022/2023

Pat Davis

FROM: September 2022

EMPLOYEE PAID EXPENSES

Expense Type	Date	Information	Amount CAD
Trip # 1000057209 - Project Mgmt Institute Membership			
Memberships	2022-09-11		182.11
		SUB-TOTAL	**$ 182.11**
Trip # 1000056848 - Executive Offsite, Whistler			
Dinner Allowance	2022-09-14		30.00
Incidental Allowance	2022-09-14		12.25
Breakfast Allowance	2022-09-15		10.00
Incidental Allowance	2022-09-15		12.25
Business Meeting	2022-09-15	Group Dinner	429.66
Breakfast Allowance	2022-09-16		10.00
Hotel	2022-09-16		890.04
Parking, Tolls	2022-09-16		40.95
Parking, Tolls	2022-09-16		86.10
		SUB-TOTAL	**$ 1,521.25**
Trip # 1000057192 - Business Meeting, Kamloops			
Business Mtg	2022-09-20	S. Rowley, Mittz Kitchen	88.20
		SUB-TOTAL	**$ 88.20**
Trip # 1000057194 - Leadership Academy, Vancouver			
Breakfast Allowance	2022-09-26		10.00
Dinner Allowance	2022-09-26		30.00
Incidental Allowance	2022-09-26		12.25
Taxi, Bus	2022-09-26		51.00
Taxi, Bus	2022-09-26	Compass Card	40.00
Taxi, Bus	2022-09-26		31.06
Breakfast Allowance	2022-09-27		10.00
Dinner Allowance	2022-09-27		30.00
Hotel	2022-09-27		327.83
Lunch Allowance	2022-09-27		15.00
Dinner Allowance	2022-09-29		30.00
Lunch Allowance	2022-09-29		15.00
Parking, Tolls	2022-09-29	Airport	44.00
		SUB-TOTAL	**$ 646.14**

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