



**RECORD OF TRAVEL EXPENSE & CLAIM FOR REIMBURSEMENT
FISCAL 2023/24**

Pat Davis

FROM: January 2024

EMPLOYEE PAID EXPENSES

Expense Type	Date	Information	Amount CAD
--------------	------	-------------	------------

Trip # 100063542 - Future Airfare			
Airfare	2024-01-12	/	821.36
Airfare	2024-01-12	/	4,455.61
SUB-TOTAL			\$ 5,276.97

Trip # 100063525 - Committee Mtgs			
Airfare	2024-01-22		736.31
Domestic Dinner Allowance	2024-01-22		30.00
Hotel	2024-01-22		912.28
Domestic Incidental Allowance	2024-01-22		12.25
Parking, Tolls	2024-01-22	Kamloops Airport Parking	66.50
Taxi, Bus	2024-01-22	Uber	39.94
Domestic Breakfast Allowance	2024-01-23		15.00
Domestic Dinner Allowance	2024-01-23		30.00
Domestic Incidental Allowance	2024-01-23		12.25
Business Meeting	2024-01-23	Lunch Meeting	157.32
Domestic Breakfast Allowance	2024-01-24		15.00
Domestic Dinner Allowance	2024-01-24		30.00
Domestic Incidental Allowance	2024-01-24		12.25
Domestic Breakfast Allowance	2024-01-25		15.00
Domestic Dinner Allowance	2024-01-25		30.00
Domestic Incidental Allowance	2024-01-25		12.25
Domestic Breakfast Allowance	2024-01-26		15.00
Domestic Dinner Allowance	2024-01-26		30.00
Domestic Lunch Allowance	2024-01-26		20.00
Business Meeting	2024-01-26	Lunch Mtg	117.80
Taxi, Bus	2024-01-26	Uber	39.81
Taxi, Bus	2024-01-26	Uber	23.63
SUB-TOTAL			\$ 2,372.59

s 22

Pat Davis
s 22

s 22

Alan Kerr, CFO
s 22

Greg Moore, Board Chair
s 22



RECORD OF TRAVEL EXPENSE & CLAIM FOR REIMBURSEMENT
FISCAL 2023/24

Pat Davis

FROM: February 2024

EMPLOYEE PAID EXPENSES

Expense Type	Date	Information	Amount CAD
Trip # 1000063783 - Various Mtgs/Toronto/ICE London			
Domestic Breakfast Allowance	2024-01-29		15.00
Hotel	2024-01-29	4 nights	1,057.12
Domestic Incidental Allowance	2024-01-29		12.25
Parking, Tolls	2024-01-29		178.00
Taxi, Bus	2024-01-29	Uber	40.51
Taxi, Bus	2024-01-29	Uber	23.63
Domestic Breakfast Allowance	2024-01-30		15.00
Domestic Incidental Allowance	2024-01-30		12.25
Domestic Lunch Allowance	2024-01-30		20.00
Domestic Breakfast Allowance	2024-01-31		15.00
Domestic Incidental Allowance	2024-01-31		12.25
Domestic Breakfast Allowance	2024-02-01		15.00
Domestic Incidental Allowance	2024-02-01		12.25
Domestic Breakfast Allowance	2024-02-02		15.00
Domestic Incidental Allowance	2024-02-02		12.25
Domestic Lunch Allowance	2024-02-02		20.00
Taxi, Bus	2024-02-02	Uber	32.50
Domestic Breakfast Allowance	2024-02-03		15.00
Domestic Incidental Allowance	2024-02-03		12.25
Domestic Breakfast Allowance	2024-02-04		15.00
Domestic Dinner Allowance	2024-02-04		30.00
Domestic Incidental Allowance	2024-02-04		12.25
Domestic Lunch Allowance	2024-02-04		20.00
Taxi, Bus	2024-02-04	UP Toronto	12.35
Hotel	2024-02-05	4 nights	2,727.49
International Incidental Allow	2024-02-05		16.50
International Lunch Allowance	2024-02-05		26.75
Taxi, Bus	2024-02-05	Taxi - 110.74 GBP x 1.75 = \$176.58	176.58
Taxi, Bus	2024-02-05	Uber - 27.99 GBP x 1.75 = \$49.05 CAD	49.05
International Incidental Allow	2024-02-06		16.50
International Lunch Allowance	2024-02-06		26.75
Taxi, Bus	2024-02-06	Uber - 41.47 GBP x 1.74 = \$72.39 CAD	72.39
Taxi, Bus	2024-02-06	Tube - 15.25 GBP x 1.74 = \$26.62 CAD	26.62
International Incidental Allow	2024-02-07		16.50
Taxi, Bus	2024-02-07	Uber - 44.78 GBP x 1.74 = \$78.12 CAD	78.12
Taxi, Bus	2024-02-07	Taxi - 20.40 GBP x 1.74 = \$35.60 CAD	35.60
International Incidental Allow	2024-02-08		16.50
International Lunch Allowance	2024-02-08		26.75
Taxi, Bus	2024-02-08	Tube - 15.25 GBP x 1.74 = \$26.62 CAD	26.62
Domestic Dinner Allowance	2024-02-09		30.00
Domestic Lunch Allowance	2024-02-09		20.00

Taxi, Bus	2024-02-09	Taxi - 100.80 GBP x 1.74 = 175.84 CAD	175.84
SUB-TOTAL			\$ 5,189.42

Trip # 1000063800 - Various Mtgs			
Airfare	2024-02-22		967.31
Domestic Breakfast Allowance	2024-02-22		15.00
Domestic Dinner Allowance	2024-02-22		30.00
Hotel	2024-02-22		456.14
Domestic Incidental Allowance	2024-02-22		12.25
Domestic Lunch Allowance	2024-02-22		20.00
Parking, Tolls	2024-02-22		47.00
Taxi, Bus	2024-02-22	Uber	25.96
Taxi, Bus	2024-02-22	Uber	39.12
Domestic Breakfast Allowance	2024-02-23		15.00
Domestic Incidental Allowance	2024-02-23		12.25
Domestic Breakfast Allowance	2024-02-24		15.00
Taxi, Bus	2024-02-24	Uber	31.18
SUB-TOTAL			\$ 1,686.21

s 22

Pat Davis

s 22

s 22

Alan Kerr, CFO

Greg Moore, Board Chair
s 22



RECORD OF TRAVEL EXPENSE & CLAIM FOR REIMBURSEMENT
FISCAL 2023/24

Pat Davis

FROM: March 2024

EMPLOYEE PAID EXPENSES

Expense Type	Date	Information	Amount CAD
--------------	------	-------------	------------

Trip # 1000064118 - IGT Meeting			
Airfare	2024-03-17		1,807.58
Hotel	2024-03-17	2 nights	1,021.23
Meal (Receipt Required)	2024-03-17	International Per Diems & Incidental	57.04
Parking, Tolls	2024-03-17		47.00
Taxi, Bus	2024-03-17	Uber - 55.56 x 1.35 = \$75 CAD	75.00
Meal (Receipt Required)	2024-03-18	International Per Diems & Incidental	36.79
Meal (Receipt Required)	2024-03-19	International Per Diems & Incidental	47.25
Taxi, Bus	2024-03-19	Uber - 31.47 x 1.35 = \$42.48 CAD	42.48
SUB-TOTAL			\$ 3,134.37

Trip # 100004163 - PMI Memberships			
Memberships	2024-03-22	PMI Membership	85.68
SUB-TOTAL			\$ 85.68

Trip # 1000064323 - SIGA/MBLL Mtgs			
Airfare	2024-03-25		920.06
Hotel	2024-03-25	1 night	303.45
Domestic Incidental Allowance	2024-03-25		12.25
Domestic Lunch Allowance	2024-03-25		20.00
Parking, Tolls	2024-03-25		64.00
Taxi, Bus	2024-03-25	Uber	21.77
Taxi, Bus	2024-03-25	Uber	38.13
Airfare	2024-03-26		1,368.54
Domestic Breakfast Allowance	2024-03-26		15.00
Hotel	2024-03-26	1 night	203.51
Domestic Incidental Allowance	2024-03-26		12.25
Domestic Breakfast Allowance	2024-03-27		15.00
Hotel	2024-03-27	1 night	233.33
Domestic Incidental Allowance	2024-03-27		12.25
Taxi, Bus	2024-03-27		40.22
Domestic Breakfast Allowance	2024-03-28		15.00
Domestic Lunch Allowance	2024-03-28		20.00
SUB-TOTAL			\$ 3,314.76

s 22

Pat Davis
s 22

s 22

Alan Kerr, CFO

Greg Moore, Board Chair
s 22