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**VIA EMAIL**

September 21, 2021

[applicant information]

Re: Request for Records: BCLC File 21-030

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British Columbia Lottery Corporation (BCLC) writes further to your August 4, 2021 request under B.C.'s *Freedom of Information and Protection of Privacy Act* (FIPPA) and BCLC's letter dated August 4, 2021.

You requested:

"For the period January 22, 2021 to August 3, 2021, all email, text and communication records of any other type, whether sent or received on BCLC, government, or personal accounts, between Linda Cavanaugh and Doug Scott."

BCLC attempted to correspond with you on several occasions, via both email and telephone; however, these attempts were unsuccessful. BCLC wished to clarify this request with you in regards to the topic of correspondence, as well as the inclusion or exclusion of attachments to emails.

Therefore, BCLC is interpreting your request to include correspondence only. If you require a particular attachment, please advise accordingly and BCLC will process this as either a subsequent shipment related to this request or as a new request.

BCLC is providing 11 pages of records in response to your request. Some information has been withheld from disclosure under sections 12, 13, 15, 17 and 22 of FIPPA.

Below are the reasons for withholding information under each of the exceptions to disclosure noted.

**Section 12 (cabinet and local public body confidences)**

The information withheld under this section would reveal the substance of deliberations of the Executive Council or some of its committees.

**Section 13 (policy advice or recommendations)**

The information withheld under this section constitutes advice and recommendations by BCLC employees and others to BCLC decision-makers.

**Section 15 (harm to law enforcement)**

The information withheld under this section is harmful to law enforcement because, if disclosed, it could harm the security of a system, including BCLC's computer and communication systems, under section 15(1)(l) of FIPPA.

**Section 17 (harm to the financial or economic interests of BCLC)**

The information withheld under this section, if disclosed, would be harmful to BCLC's financial or economic interests because it would reveal the private cell phone numbers of several BCLC employees, as well as private phone numbers for BCLC's Acting President and CEO, which could necessitate changing the numbers with an associated cost to BCLC.

**Section 22 (harm to personal privacy)**

The information withheld under this section consists of personal information that would result in an unreasonable invasion of personal privacy if disclosed.

The full text of sections 12, 13, 15, 17 and 22 can be found at:  
[http://www.bclaws.ca/Recon/document/ID/freeside/96165\\_00](http://www.bclaws.ca/Recon/document/ID/freeside/96165_00)

These records will be published a minimum of five business days after release at:  
<https://corporate.bclc.com/who-we-are/corporate-reports/reports-disclosures.html>

If you have any questions or concerns regarding BCLC's processing of your request, please contact me at [ksimcoe@bclc.com](mailto:ksimcoe@bclc.com), via mail or at (250) 852-5228.

Additionally, under section 52 of FIPPA, you may ask the Information and Privacy Commissioner to review this reply to your request for information. You have 30 business days from the receipt of this notice to request a review by writing to:

Office of the Information and Privacy Commissioner for British Columbia  
P.O. Box 9038, Station Provincial Government  
Victoria, BC V8W 9A4

T (250) 387-5629    F (250) 387-1696  
Email [info@oipc.bc.ca](mailto:info@oipc.bc.ca)    Online [www.oipc.bc.ca](http://www.oipc.bc.ca)

Sincerely,  
[original signed by]

Kevin Simcoe  
Senior Freedom of Information Analyst

Enclosure

## Kevin Simcoe

---

**From:** Lynda Cavanaugh  
**Sent:** June-10-21 3:54 PM  
**To:** 'Scott, Douglas S FIN:EX'  
**Cc:** 'Horn, Kim FIN:EX'; Laura Piva-Babcock; Alan Kerr; Brad Desmarais  
**Subject:** s 12

Doug, can we expect a response to our note, with 'not approved' to close this loop?

Also, this morning the SP's were advised and as expected, unhappy with many questions which were handled well by Alan and Brad. RE the letter that was sent from Gateway to the PO, the sooner a reply goes out to them, the better. Let me know if you need any further info.

### Lynda Cavanaugh

*She/hers*

Interim President & CEO

BCLC Head Office

74 West Seymour Street, Kamloops BC V2C 1E2

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## Kevin Simcoe

---

**From:** Lynda Cavanaugh  
**Sent:** May-20-21 4:24 PM  
**To:** 'Scott, Douglas S FIN:EX'  
**Cc:** 'kim.horn@gov.bc.ca'; Laura Piva-Babcock; Suzanne Rowley; Alan Kerr  
**Subject:** Estimates

Doug, forgot to mention that's 22

So Alan will be 'me' for the purposes of the estimates run through, any emergencies of a CEO nature, and attend the Friday CAS meeting if it goes ahead. Please feel free to pile on the work in my absence. ☺

### Lynda Cavanaugh

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Interim President & CEO

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## Kevin Simcoe

---

**From:** Lynda Cavanaugh  
**Sent:** June-04-21 7:23 AM  
**To:** 'Scott, Douglas S FIN:EX'  
**Cc:** Laura Piva-Babcock; Alan Kerr; 'kim.horn@gov.bc.ca'  
**Subject:** FW: BN's - clean for DS review  
**Attachments:** s 12

Good morning Doug. As discussed yesterday the above notes (one for decision, one for information) are where we have landed with regard to assisting SP's get back up to full operations once open. Interested in your feedback. We can use our scheduled meeting today to discuss if necessary, in which case I would like to include Alan, so just let me know. Thanks for your advice on this approach.

### Lynda Cavanaugh

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---

**From:** Laura Piva-Babcock <LPiva-Babcock@bclc.com>  
**Sent:** June 3, 2021 10:04 PM  
**To:** Lynda Cavanaugh <LCavanaugh@bclc.com>  
**Cc:** Alan Kerr <AKerr@bclc.com>  
**Subject:** BN's - clean for DS review

Hi Lynda,

Here are the two version – cleaned up.

Thanks.

### Laura Piva-Babcock (she/her/hers)

Director, Communications & Government Relations

Social Purpose & Player Experience Division, BCLC  
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## Kevin Simcoe

---

**From:** Lynda Cavanaugh  
**Sent:** May-24-21 3:02 PM  
**To:** 'Scott, Douglas S FIN:EX'  
**Cc:** 'kim.horn@gov.bc.ca'  
**Subject:** FW: H&S Guidelines (Updated Draft) for review  
**Attachments:** Health & Safety Guidelines.Draft 17.docx  
  
**Importance:** High

Laura confirmed she sent these on Friday, but in case you were buried in email, here they are again.

---

**From:** Tom Maryschak <[TMaryschak@BCLC.com](mailto:TMaryschak@BCLC.com)>  
**Sent:** May 21, 2021 1:37 PM  
**To:** Lynda Cavanaugh <[LCavanaugh@bclc.com](mailto:LCavanaugh@bclc.com)>; Brad Desmarais <[BDesmarais@bclc.com](mailto:BDesmarais@bclc.com)>  
**Cc:** Michele Duncan <[MDuncan@bclc.com](mailto:MDuncan@bclc.com)>; Laura Piva-Babcock <[LPiva-Babcock@bclc.com](mailto:LPiva-Babcock@bclc.com)>; Garth Pieper <[GPieper@BCLC.com](mailto:GPieper@BCLC.com)>  
**Subject:** H&S Guidelines (Updated Draft) for review  
**Importance:** High

Lynda and Brad,

Michele, Laura and I have updated and refreshed the Health & Safety Guidelines. We would like to provide an opportunity for you to review to assure alignment with the updates. Highlights of the changes made are as follows:

s 13(1)

If you comfortable with these changes, please let us know. If you have any questions, let me know and I will work to make any changes needed as we are aware of the urgency to provide the updated document to Doug, Jeff, and Dr. Emerson.

Thank you,

Tom

### Tom Maryschak

Senior Manager , Casino Operations  
BCLC, 2940 Virtual Way, Vancouver B.C. V5M 0A6  
Cs 17(1)

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## Kevin Simcoe

---

**From:** Lynda Cavanaugh  
**Sent:** May-07-21 9:45 AM  
**To:** 'Scott, Douglas S FIN:EX'  
**Cc:** 'Groot, Jeff FIN:EX'; Laura Piva-Babcock; s 22  
**Subject:** FW: Indigenous peoples and gambling in Canada  
**Attachments:** Lametti Letter to FN Leaders.pdf

Doug, you may be aware of this, but if not, forwarding for discussion either today or in near future.

### Lynda Cavanaugh

*She/hers*

Interim President & CEO

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## Kevin Simcoe

---

**From:** Lynda Cavanaugh  
**Sent:** June-22-21 2:52 PM  
**To:** Scott, Douglas S FIN:EX  
**Subject:** FW: Letter from Minister to horsemen  
**Attachments:** Letter-from-Province-of-BC.pdf

Hi Doug. This is one of the things I'd like to discuss when we talk at 3:30.

### Lynda Cavanaugh

*She/hers*

Interim President & CEO

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[bclc.com](http://bclc.com)

---



## Kevin Simcoe

---

**From:** Lynda Cavanaugh  
**Sent:** May-24-21 3:17 PM  
**To:** 'Scott, Douglas S FIN:EX'  
**Cc:** 'kim.horn@gov.bc.ca'  
**Subject:** FW: Updated Health & Safety Guidelines Package  
**Attachments:** 2021 05 21 Health & Safety Guidelines.Draft 17.pdf; Bingo Addendum to the Health Safety Guidelines.Draft 5.Clean.pdf; Appendix B - 2020 05 21 Cleaning and Disinfection for Gaming Casino Facilities.pdf; Appendix I - 2020-05-29-Use of Medical Condition Detection Technology at Gaming Facilities.pdf; Appendix J - BCLC Casino and Community Gaming Centre Facility Design Standards.pdf

Sorry Doug, please delete my last email. Here is the official version that went to you on Friday with additional attachments.

### Lynda Cavanaugh

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Interim President & CEO

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[bclc.com](http://bclc.com)

---

**From:** Laura Piva-Babcock <LPiva-Babcock@bclc.com>  
**Sent:** May 21, 2021 3:57 PM  
**To:** Doug Scott (Douglas.S.Scott@gov.bc.ca) <Douglas.S.Scott@gov.bc.ca>; Kim Horn (Kim.Horn@gov.bc.ca) <Kim.Horn@gov.bc.ca>  
**Cc:** Lynda Cavanaugh <LCavanaugh@bclc.com>; Lara Gerrits <LGerrits@bclc.com>; Suzanne Rowley <SRowley@bclc.com>; Brad Desmarais <BDesmarais@bclc.com>  
**Subject:** Updated Health & Safety Guidelines Package

Hi,

Attached is the updated Health and Safety Guidelines package.

Only the Health & Safety Guidelines document has been updated and here are the key changes:

s 13(1)

All other attachments are unchanged. We understand that once you've reviewed, you'll share with Dr. Emerson and others. Let us know if you have any questions.

Have a great weekend!

**Laura Piva-Babcock (she/her/hers)**

Director, Communications & Government Relations

Social Purpose & Player Experience Division, BCLC

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## Kevin Simcoe

---

**From:** Lynda Cavanaugh  
**Sent:** February-12-21 10:12 AM  
**To:** 'Scott, Douglas S FIN:EX'  
**Cc:** Groot, Jeff FIN:EX; Suzanne Rowley  
**Subject:** RE: Industry Meeting - Brian Emerson

Thanks Doug. Is a pre-brief going to occur with him that we could take part in?

---

**From:** Scott, Douglas S FIN:EX <Douglas.S.Scott@gov.bc.ca>  
**Sent:** February 12, 2021 9:52 AM  
**To:** Lynda Cavanaugh <LCavanaugh@bclc.com>  
**Cc:** Groot, Jeff FIN:EX <Jeff.Groot@gov.bc.ca>  
**Subject:** Industry Meeting - Brian Emerson

**CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. If unsure, please forward the email to s 15(1)(l)**

Hi Lynda – Brian Emerson – Deputy PHO will be on the Thursday Call with me.

*Doug*

## Kevin Simcoe

---

**From:** Lynda Cavanaugh  
**Sent:** June-04-21 5:09 PM  
**To:** 'Scott, Douglas S FIN:EX'  
**Cc:** Horn, Kim FIN:EX  
**Subject:** RE: Potential breach of info - averted - just FYI

Thanks Doug. As s 22 didn't get a response to s 22 recall email we are treating this as a breach. We are conferring with our privacy team to follow the established policy in reporting, retrieving and/or destroying the email and s 22 has notified our privacy director. We have also confirmed that the s 22

We haven't confirmed that no one has received or read the email, though we understand s 22 I will keep you posted as we work to resolve this.

Lynda Cavanaugh  
She/hers  
Interim President & CEO

BCLC Head Office  
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lcavanaugh@bclc.com  
bclc.com

-----Original Message-----

**From:** Scott, Douglas S FIN:EX <Douglas.S.Scott@gov.bc.ca>  
**Sent:** June 4, 2021 2:24 PM  
**To:** Lynda Cavanaugh <LCavanaugh@bclc.com>  
**Cc:** Greg Moore s 22 ; Suzanne Rowley <SRowley@bclc.com>; Horn, Kim FIN:EX <Kim.Horn@gov.bc.ca>  
**Subject:** Re: Potential breach of info - averted - just FYI

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. If unsure, please forward the email to s 15(1)(l)

Thanks Lynda,

Just want to confirm how we know it was not read (or could be read). Did s 22 get a bounce back on email? Would it be possible someone is monitoring the email address at the service provider - or is is redirected to another employee?

Thanks,

Doug

Douglas S. Scott  
Deputy Minister

Crown Agencies Secretariat  
Ministry of Finance  
Government of British Columbia

On Jun 4, 2021, at 1:23 PM, Lynda Cavanaugh <LCavanaugh@bclc.com> wrote:

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Greg and Doug; I usually send a "divisional updates for CAS meeting" document to Greg as a framework for our discussion with you, Doug. Usually the updates are relatively high level, but this one did contain some detail about our s 12, s 13(1) s 22 forwarded it to me yesterday, and I passed it on to Greg this morning. It was then that I noticed s 22 had inadvertently cc'd it to a service provider. We did a quick check and it turns out s 22 We are not sure why s 22 name is still on the global address list and are having it removed.

Given this, it is safe to say that the email will not be read by anyone other than internally as usual. s 22  
These are busy times, and a reminder to double check, for all of us.

Thanks.

Lynda Cavanaugh  
She/hers  
Interim President & CEO

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