

Social and Sustainable Procurement

Purpose

To align with BCLC’s social purpose, this policy aims to embed social and sustainable considerations into BCLC procurement activities and define guiding principles for supporting this commitment.

Scope

This policy applies to all employees and Contractors undertaking procurement activities on behalf of BCLC, including the acquisition of goods, services and capital projects.

Principles

The following guiding principles support BCLC to achieve its commitment to align with social and sustainable procurement principles.

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| Consider all costs and impacts | Consider sustainability-related impacts throughout the full product or service lifecycle, from design, planning, acquisition and delivery, to use, maintenance and end of life/use strategies. Adopt circular economy principles of longevity, reuse, reparability, upgrade, share, and material reduction in the procurement process. |
| Collaborate and influence | Prioritize collaboration with Vendors, Indigenous partners, industry associations, and other stakeholders to promote positive social impacts, sustainability and innovation across BCLC’s supply chain. |
| Aim for continuous improvement | Work towards continually improving BCLC’s procurement processes and outcomes, by looking for ways to meet or exceed social and sustainable procurement best practices, even as they evolve. |

Policy Statement

BCLC is committed to leveraging all procurement activities to improve the social impacts, sustainability of its products, operations and supply chain. BCLC aims to promote positive sustainability impacts and reduce negative impacts of procurement in ways that are fiscally responsible, address risks and opportunities, and meet cost and quality requirements in compliance with applicable trade agreements.

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When undertaking procurement activities, BCLC will consider the following:

- Environmental impacts
- Social impacts
- Indigenous reconciliation and economic development
- Ethical compliance
- Accessibility

While each of these considerations will not always be incorporated into every procurement activity, it is the intent of this policy that employees will endeavour to incorporate these areas to the extent reasonably possible.

BCLC will establish, maintain and sufficiently resource a social and sustainable procurement program to outline how, and to what extent, to incorporate the above listed areas into all procurement activities.

Context

LEGAL AND POLICY FRAMEWORK

This policy supports BCLC's Environment, Social and Governance (ESG) Policy by requiring that BCLC's procurement operations be conducted in an environmentally, socially and economically sustainable manner.

This policy operates in accordance with, and does not supersede, the [Procurement Policy](#), the [Signing and Spending Authority Policy](#), and the [Standards of Ethical Business Conduct for Employees and Contractors](#). BCLC's procurement of goods and services must comply with these policies and all applicable provincial, national and international trade agreements.

This policy aligns with the [Indigenous Procurement Policy](#), which establishes specific performance measures for Corporate Procurement regarding Indigenous reconciliation and economic development. In the event of any inconsistency between any requirement set out in this policy and any provision in the Indigenous Procurement Policy, the latter shall prevail.

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Policy Details

SOCIAL AND SUSTAINABLE PROCUREMENT PROGRAM

BCLC’s Social and Sustainable Procurement Program includes the following components:

Solicitations

Social and sustainable criteria must be included when evaluating all Competitive Bid Processes. These criteria must represent a minimum evaluation weight of at least 15%, and this proportion may only be reduced in the following circumstances:

Social and Sustainable Criteria Evaluation Weight	Required Approvals
Between 10 and 15%	<ul style="list-style-type: none"> • Manager, Social and Sustainable Procurement
Less than 10%	<ul style="list-style-type: none"> • Director, Corporate Procurement • Director, Social Purpose, Partnerships and Engagement

Vendor Management

Corporate Procurement ensures social and sustainability criteria are incorporated into vendor management practices, including vendor performance and vendor risk management.

Diverse Supplier List

Corporate Procurement maintains a Diverse Suppliers List (DSL) of businesses meeting criteria relating to social purpose and sustainable procurement. Employees should review this list when procuring any goods and services, especially when making below-threshold purchases outside of the Competitive Bid Process and when acquiring goods and services by Purchasing Card (P-Card). Organizational Units should direct any questions regarding the list to Corporate Procurement.

Training

Corporate Procurement, in collaboration with Social Purpose and Community and Stakeholder Engagement, will develop and maintain social purpose and sustainable procurement training. The training is required of all Corporate Procurement employees and made available to all BCLC employees on BCLC’s intranet. All employees involved in procurement activities are encouraged to participate in social purpose and sustainable procurement training.

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SOCIAL PURPOSE AND SUSTAINABLE PROCUREMENT TOOLKIT

For each phase of procurement, Corporate Procurement must align procurement processes, documentation and tools with this policy. In consultation with Social Purpose, Partnerships and Engagement, additional tools may be developed and maintained for the purposes of assisting Organizational Units to execute sourcing strategies, specifications and procurement processes in alignment with this policy.

All employees are required to use the Social Purpose and Sustainable Procurement Toolkit (“the Toolkit”) when engaging in procurement activities.

PERFORMANCE MEASURES

BCLC has established the following performance measures for this policy:

- the share of Corporate Procurement staff who have completed training on social and sustainable procurement practices;
- the proportion of all Competitive Bid Processes assessed using social and sustainable evaluation criteria; and
- The average evaluation weight allocated to social and sustainable criteria in Competitive Bid Processes.

MONITORING AND REPORTING

On an annual basis, Corporate Procurement will provide data on the performance measures established by this policy, which will be reported and published in accordance with the Environmental, Social and Governance Policy.

Corporate Procurement will monitor best practices relating to social and sustainable procurement and will revise the Social and Sustainable Procurement Program as required.

Roles and Responsibilities

Executive is responsible for:

- Overseeing resource management, budget, and needs-based planning to implement this policy; and
- Engaging with Corporate Procurement and Social Purpose, Partnerships and Engagement to monitor progress.

Corporate Procurement is responsible for:

- Developing and maintaining the Toolkit in alignment with this policy, and in collaboration with Social Purpose, Partnerships and Engagement;

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- Developing and making available to all applicable employees training on the Social and Sustainable Procurement Program, the Toolkit, and this policy, in collaboration with Social Purpose, Partnerships and Engagement;
- Making professional development opportunities available to Corporate Procurement employees on social and sustainable procurement; and
- Collecting data and reporting on the implementation and success of the Social and Sustainable Procurement Program.

Social Purpose, Partnerships and Engagement is responsible for:

- Communicating this policy; and
- Collaborating with Corporate Procurement to develop the Toolkit and training for employees involved in procurement activities.

All employees involved in procurement activities are responsible for:

- Incorporating social and sustainable principles into all procurement activities, to the extent possible; and
- Using the Toolkit when executing procurement activities and consulting with Corporate Procurement, as necessary.

Definitions

Defined (capitalized) terms that are used but not defined within this policy have the meaning attributed to them within the [Policy Glossary](#).

Competitive Bid Process	A Procurement Process where a solicitation from BCLC is publicly released and available to Potential Proponents for bidding to supply BCLC with a good or service.
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Policy Ownership

Contact Position	Manager, Social and Sustainable Procurement
Policy Owner	Director, Corporate Procurement
Approving Body	Vice President, Finance and Corporate Services

Policy

APPROVED

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Revision History

Version	Effective	Approved by	Amendment
2.0	Dec 16, 2025	Vice President, Finance and Corporate Services	Major amendments to rename the policy (formerly Social Purpose and Sustainable Procurement Policy), to align with the Environment, Social and Governance (ESG) Policy, to establish performance measures, and to improve operational efficiency by revising roles and responsibilities.
1.0	Feb 23, 2022	Vice President, Finance and Corporate Services	New policy that supersedes the Socially Responsible Procurement Guideline.